

Intro to Assignment Submission using Crowdmark

The written part of the assignments in this course will be administered through Crowdmark, a web-based platform for the online marking of written homework. **It is free to use for students.**

How will assignments be administered through Crowdmark?

- You will receive an email message with a copy of the assignment (the message also will include instructions on how to submit the assignment).
- Prepare your solutions on paper as usual. If you prefer, you can complete the assignment on a tablet. For solutions to separate questions, use separate pages.
- When you are done, you either scan or take pictures with your phone of **all pages** of your assignment. A good resource for doing this is **CamScanner**, which turns any smartphone into a document scanner, improving the readability of your solutions.
- Upload your assignment by dragging-and-dropping your file(s) to the upload area on Crowdmark. Each solution to each question can be uploaded individually: you do not have to upload all solutions at once.
- When you are happy with the way that your uploaded solutions look, press the “Submit for Evaluation” button.
- There is no “Save” button. If you choose to upload solutions to each question individually, click “Submit” each time. You will not lose previously uploaded work unless you choose to overwrite it. If you do wish to overwrite submitted work, you can do this up until the deadline for the assignment.
- When the marking is done, you will receive an email with a link to your marked assignment!

Late submissions

- We do not accept late submissions. However, Crowdmark permits you to upload solutions after the due date, but it applies a late submission penalty (of 100%).
- In the event that you have attempted to upload the assignment in time but **due to technological issues** this was unsuccessful, upload the assignment when the technological issues are resolved, even if this is after the due time and date, and notify your TA or instructor.
- To resolve technological issues, contact support@crowdmark.com. They typically respond quickly, even after regular hours.

Here's a link for further information on the submission process on Crowdmark.

Why are we using Crowdmark?

- There is no need for you to come to campus to drop off your assignment; you can submit your assignment from anywhere you have access to the internet.
- The platform makes for faster (and more objective) marking by the TAs and instructors.
- Return of the marked assignments is faster: there is no need to distribute paper copies; you will receive your copy online as soon as grading is done.
- It is easier to review the marked assignments in case mistakes have been made.
- Recording of marks is done automatically, which eliminates transcription errors.
- Marked assignments cannot be modified, which reduces cheating opportunities.